**UNITED STATES MARINE CORPS**

H&S BN MCIPAC-MCB CAMP BUTLER JA

OPC 557 BOX 50

FPO AP 96371-9001

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CO

9 Oct 25

From: Commanding Officer, Unit Here

To: Marine Corps Installations Pacific, Marine Corps Base Butler, Installation Safety Office

Subj: ASSUMPTION OF COMMAND

Ref: (a) U.S. Navy Reg. 1990

 (b) Marine Corps Manual

1. Purpose. To publish an assumption of command as required by reference (a).

2. Directives. I have assumed duties as Commanding Officer, (unit information here), this date as directed by reference (b). All effective orders and directives issued by my predecessor remain in effect until such time that I revise or reissue said directive.

C. O. LAST NAME